

## TEACHER APPLICATION FORM

Please complete this form and return with a current photo by email

### 1. PERSONAL DETAILS

**Name**  **Surname**

**Home address**  **Contact address**

**E-mail**  **Marital status**

**Nationality**

**Date of birth**  **Place of birth**

**Tel. (+country code ) Home:**  **Skype:**

**Best time to contact**

**Have you worked in Spain before ?**    yes     no

**NIE number:**     **Social Security (NHS) number:**

### 2. EDUCATIONAL BACKGROUND

University degree/Higher Education Certificate

Name of institution

TEFL qualification     PGC     DELTA     TRINITY DIPLOMA

   CELTA     TRINITY CERTIFICATE     OTHER

GRADE	DATE

Did it involve classroom teaching experience?  Yes  No    How many hours?

Other qualifications:

Institution	Courses	Starting Date	Finishing Date	Qualification/Mark

Can you use an interactive whiteboard ?     Yes     No

### 3. EMPLOYMENT HISTORY

Present job title		Date of Commencement	
Name of Company			

Duties			
Sizes of class		Ages	
Levels			

Previous TEFL Experience	Organisation/Institution	From-To	Nationalities, size of class, ages, etc
Non-TEFL experience			
Please give details of any gaps in your work history			

Hobbies/ Interests	
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Languages	Spoken Level	Written Level

Have you taught.....?	YES	NO	Age from	COURSE BOOKS USED	LEVEL
Children					
Teenagers					
Adults					
Lists other materials you use to supplement your teaching					

OTHER TEACHING EXPERIENCE			
1. Director of Studies/Senior teacher		2. Teacher Trainer	
3. Running Seminars		4. Other (special responsibilities) eg.	



## 7. ADDITIONAL INFORMATION

**REFERENCES:**

**Current Employer**

Company:			
Names of contact:			
Position:			
Address:			
Telephone number:		E-mail:	
Dates of employment:		Reason for leaving:	
Can we contact this company for a reference ? <input type="checkbox"/> yes <input type="checkbox"/> no			

**Recent Employer**

Name:			
Relationship:			
Address:			
Telephone number:			
E-mail:			
Dates of employment:		Reason for leaving:	
Can we contact this company for a reference ? <input type="checkbox"/> yes <input type="checkbox"/> no			

**Character reference referee**

Name:			
Company:			
Address:			
Telephone number:			
E-mail:			
Dates of employment:		Reason for leaving:	
Can we contact this person for a reference ? <input type="checkbox"/> yes <input type="checkbox"/> no			

If you would prefer us to check references after the interview stage, please indicate here.